



St Richard's  
Hospice

# Become a Regular Giver

Please fill out the whole form using a ball point pen and send to:  
**Freepost RRCB-XRHL-BYXH St Richard's Hospice, Wildwood Drive, Worcester, WR5 2QT**



Registered with  
FUNDRAISING  
REGULATOR

## 1 Your details

Serial no (office use only)

**Title:** ..... **First name:** ..... **Last name:** .....

**Address:** .....

**Postcode:** .....

**Telephone:** ..... **Email:** .....

☐ **I would like to give a gift to continue to help support St Richard's, all year round.**

*If you would like to give your regular gift in memory of a loved one, please write their name here:*

**Name:** ..... **Relationship:** .....

**I would like to give** £ ..... **every month** ☐ **quarterly** ☐ **annually** ☐

Please debit my account on the **1st** ☐ **15th** ☐ of the month.

*Please allow up to four weeks for your regular gift to activate.*

Service User Number

5 0 4 3 7 9

### Instructions to your Bank or Building Society to pay by Direct Debit

Reference (office use only)

.....

### Instruction to your Bank or Building Society

Please pay St Richard's Hospice Foundation Direct Debits from the account detailed in this instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this instruction may remain with St Richard's Hospice Foundation and, if so, details will be passed electronically to my Bank/Building Society.

**To:** The Manager **Address of bank/building society:**

**Postcode:**

### Name(s) of Account Holder(s)

Name on card

Bank Sort Code

.....

Bank/Building Society Account Number

.....

Signature(s)

Date:

☐ **I would like to make a one-off donation of** £ .....

£

I enclose my cheque/postal order made payable to 'St Richard's Hospice' OR please debit my card from the details below.

Card number:

.....

Expiry date:

..... / ..... 3 digit security no: .....

Signature

Date:

To make a donation online please visit **strichards.org.uk**. You can also call **01905 958262** between 9am and 5pm, Monday to Friday.

## 2 Gift Aid *giftaid it*

**For every £1 you donate to St Richard's Hospice we can claim back 25p, at no extra cost to you.**

If I pay less Income Tax and/or Capital Gains Tax than the amount of Gift Aid claimed on all my donations in that tax year, it is my responsibility to pay any difference. I will notify St Richard's of any change in my personal circumstances, such as name and address, if I no longer pay UK Income or Capital Gains tax, or if I wish to cancel the declaration by completing a Change of Details Form.

☐ **Yes, I confirm I am a UK taxpayer and would like all my donations to St Richard's Hospice made now, in the past four years and in the future to be treated as Gift Aid donations.**

**Signed:** ..... **Date:** .....

## 3 Contact preferences

From time to time we would like to keep you up to date with our hospice news, events and activities.

### Please let us know ways we can contact you:

☐ **Email** ☐ **Phone**

☐ **SMS** ☐ **None of these options**

01905 763963 • [appeals@strichards.org.uk](mailto:appeals@strichards.org.uk)

**Registered Charity Number: 515668**

### The Direct Debit Guarantee (This Guarantee should be cut off and retained by the Payer)

- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits.
- If there are any changes to the amount, date or frequency of your Direct Debit St Richard's Hospice Foundation will notify you 10 working days in advance of your account being debited or as otherwise agreed, if you request St Richard's Hospice Foundation to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit, by St Richard's Hospice Foundation or your bank or building society, you are entitled to a full and immediate refund of the amount paid from your bank or building society - if you receive a refund you are not entitled to, you must pay it back when St Richard's Hospice Foundation asks you to.
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.